
MEDICAL/PHOTO/CODE OF CONDUCT FORM

STUDENT NAME

STUDENT DATE OF BIRTH

STUDENT GRADE LEVEL (For summer, list grade level student will enter in FALL term.)

WAIVER OF LIABILITY AND EMERGENCY MEDICAL RELEASE

(Any medications necessary for your child should be taken at home before the student comes to class.)

I authorize College of DuPage personnel to take appropriate action in the event of an emergency. Students with medical emergencies will be taken to the nearest hospital, and I understand that I am responsible for all costs incurred in relation to my child. I release College of DuPage and its directors, officers, trustees, employees and agents from all liability, in accordance with current state and federal law, arising from participation in the Continuing Education program. I also understand that if my son or daughter becomes ill* or engages in destructive behavior, the emergency contact will be called to take them home.

*Student Illness Policy: Students with a fever above 100°F or other symptoms of illness should be symptom-free without the use of medication for a minimum of 24 hours before attending.

PARENT (GUARDIAN) SIGNATURE

KNOWN ALLERGIES OR MEDICAL CONCERNS

Please provide the following phone numbers and email addresses. First, list parents or guardians. Second, if necessary, list someone who can contact a parent or guardian. Only list persons authorized to pick up your child in the event of an emergency. Print all information legibly. Thank you.

1ST CONTACT: NAME

RELATIONSHIP TO STUDENT

PRIMARY PHONE

WORK PHONE

SECONDARY PHONE

EMAIL ADDRESS

2ND CONTACT: NAME

RELATIONSHIP TO STUDENT

PRIMARY PHONE

WORK PHONE

SECONDARY PHONE

EMAIL ADDRESS

PHOTO AND VIDEO RELEASE

I hereby give College of DuPage permission to use any photograph or video footage of my child for public relations purposes (i.e., flyers, catalogs, brochures). Please check appropriate box.

☐ Yes ☐ No

PARENT SIGNATURE

DATE

YOUTH ACADEMY STUDENT CODE OF CONDUCT

All students participating in the Youth Academy program are required to follow the guidelines defined within this document in order to ensure safety and allow the programs to operate at their highest quality.

Youth Academy staff will redirect any student who fails to follow these guidelines and help them find alternative ways to behave appropriately. If the behavior persists, or if the student exhibits a serious prohibited action, an Incident Report will be used.

Disciplinary actions resulting from the Incident Report may include, but are not limited to, verbal warning, communication with the student's parent or guardian, loss of privileges and removal from the Youth Academy program. There will be no refunds given for students who are removed from the program due to violations of the Code of Conduct.

Off-site field trips require enhanced safety protocols. Field trip privileges may be revoked for any student demonstrating behaviors that present a safety concern or may interfere with safety. If field trip privileges are revoked, the student will not be permitted to attend the day of the scheduled field trip. No refunds will be given for the day.

BEHAVIOR GUIDELINES

1. Listen to and promptly follow instructions given by Youth Academy staff.
2. Keep your hands and feet to yourself.
3. Clean up after yourself and help others keep a clean environment.
4. Show respect for yourself, other students, staff and Youth Academy property.
5. Be helpful, kind and honest.

PROHIBITED ACTIONS

1. Endangering the health and safety of yourself, other students or staff.
2. Bullying of any kind, including but not limited to, disrespectful language, exclusion, teasing, intimidation, cyberbullying, and physical acts of aggression or violence.
3. Intentional misuse of classroom technology, including but not limited to, accessing web content or online games not directly related to the classroom activity, the creation and/or display of inappropriate or violent language and images, or cyberbullying of any kind.
4. Continual disruption of the Youth Academy program.
5. Inappropriate physical contact or use of inappropriate language.
6. Going anywhere without the supervision of a Youth Academy staff member.
7. Use of personal electronic devices without the direct permission of Youth Academy staff.

I have discussed the Behavior Guidelines and Prohibited Actions with my child and they understand what is expected from them while participating in Youth Academy programs and the consequences for not following these rules.

I understand that if my child has any medical or behavioral conditions that may require additional assistance in following these guidelines, I must contact the Youth Coordinator at (630) 942-2208 prior to the start of the program to discuss whether accommodations can be made.

Please share any information you feel would help your child successfully adhere to the Code of Conduct; this may be used by the Youth Coordinator and staff to provide appropriate support.

STUDENT NAME

STUDENT SIGNATURE

PARENT SIGNATURE

DATE